



Preliminary Business

Call to Order

Commission Chair H. Wykes (AZ) called the meeting to order at 12:01 p.m. EDT.

Roll Call

Director Underwood called the roll, and quorum was established.

Committee Members in Attendance:

1. Howard Wykes (AZ), Commission Chair
2. Stephen Horton (NC), Commission Vice Chair
3. Dale Dodd (NM), Commission Treasurer
4. Jacey Rader (NE), Compliance Committee Chair and Midwest Regional Representative
5. Kellianne Torres (IA), Information Technology Committee Chair
6. Julie Hawkins (MO), Rules Committee Chair
7. Raymundo Gallardo (UT), Training, Education, and Public Relations Committee Chair
8. Trissie Casanova (VT), East Regional Representative
9. Felicia Dauway (SC), South Regional Representative
10. Nina Belli (OR), West Regional Representative
11. Megan Riker-Rheinschild, Victims Representative

Guests in Attendance:

1. A. Roy Curtis (ME), Work Group on Returning Non-Delinquent Youths Chair
2. Brooke Montelongo (CO), Racial Diversity, Equity, and Inclusion (RDE) Committee Vice Chair
3. Michael Tymkew (MI), Compliance Committee Vice Chair
4. Corrie Copeland (TN), Finance Committee Vice Chair

Committee Members Not in Attendance:

1. Francis "Mike" Casey (DE), Racial Diversity, Equity, and Inclusion (RDEI) Committee Chair
2. Anne Connor (ID), Finance Committee Chair

National Office Staff and Legal Counsel in Attendance:

1. MaryLee Underwood, Executive Director
2. Jenny Adkins, Director of Operations, Rules, and Compliance
3. Joseph Johnson, Technology Systems Manager
4. Amanee Cabbagestalk, Training and Development Manager
5. Kirsten Wade, Logistics and Administrative Specialist
6. Thomas Travis, Legal Counsel

S. Horton (NC) made a motion to approve the agenda, as presented. Chair H. Wykes (AZ) indicated the agenda was approved by unanimous consent.

J. Hawkins (MO) made a motion to approve the minutes of the meeting on April 28, 2026, as presented. Chair H. Wykes (AZ) indicated the minutes were approved by unanimous consent.

Reports

Commission Chair Report by *Howard Wykes (AZ)*

- Chair H. Wykes (AZ) announced his intention to run for a third term as the Commission's Chair and encouraged others to be transparent about their re-election intentions during the upcoming nomination period.

National Office Report by *MaryLee Underwood, Executive Director*

- Director Underwood reported the following state updates:
 - Commissioner Anne Connor (ID) retired at the end of May 2026. Corrie Copeland was the Vice-Chair of the Finance Committee and would serve as acting chairperson.
 - Commissioner J. Rader (NE) accepted a new job position but would continue as commissioner until a replacement is appointed, probably in June.
 - Michael Tymkew (MI) was the Vice-Chair of the Compliance Committee and would serve as the acting chair.
 - Casey Gerber (WI) was the Alternate Regional Representative for Midwest and would serve in an acting capacity.
 - Commissioner S. Horton's (NC) accepted a new job position but would remain Commissioner until another is appointed.
- Director Underwood reported the site visit to Portland, Oregon for the potential 2027 Annual Business Meeting location was very successful, with a proposed date of September 19-23, 2027.
 - **J. Hawkins (MO) made a motion to approve the 2027 Annual Business Meeting location and dates. The motion passed.**
- Director Underwood reported the updates regarding important partnerships.
 - She recently met with two additional staff of National Council for Juvenile and Family Court Judges (NCJFCJ) to discuss ideas for expanded collaborations.
 - Treasurer D. Dodd (NM) and A. Cabbagestalk hosted an exhibition booth at the Coalition for Juvenile Justice Conference in Washington D.C. on May 28-30, 2026.
- Director Underwood presented an issue analysis conducted by the National Office regarding relocation and home evaluations after case acceptance. She highlighted inconsistencies in current rules and practices and recommended specific changes for consideration by the Rules Committee, Technology Committee, and Training Committee.

East Region

- East Region Representative T. Casanova (VT) reported that the East Region developed a *Family Resource Guide on Returns* that was to be reviewed by the Training Committee.

Compliance Committee

- Compliance Committee Chair J. Rader (NE) stated that Fiscal Year 2026 Dues Assessment notices have been sent via email and regular mail to all states.
- Compliance Committee Chair J. Rader (NE) stated that the National Office has received the fiscal year 2026 dues payment from the U.S. Virgin Islands.

- Compliance Committee Chair J. Rader (NE) reported that the Compliance Committee discussed the Commission’s State Council Enforcement Policy and asked for the Executive Committee’s input on the questions below.
 - How should the Commission respond, if at all, if a state has not formed a state council?
 - How should the Commission respond, if at all, if a state council has not met?
 - What committee is best positioned to provide those responses?
- J. Hawkins (MO) and F. Dauway (SC) advocated that state council monitoring should be handled at the state level, asserting that Commission monitoring represents an overreach and questioning the accuracy of self-reported data. They suggested enforcement should be minimal, potentially limited to reminder letters, and that the commission's resources would be better spent on youth and family services rather than enforcing state council requirements.
- Compliance Committee Chair J. Rader (NE) shared data from the first quarter of 2026 (January – March 2026) Performance Measurement Assessment (PMA).
- Compliance Committee Chair J. Rader (NE) recommended omitting PMA Standard A-02 from Quarter 1 PMA reports and include the standard in the PMA starting in Quarter 2.
- **J. Rader (NE) made a motion to omit PMA Standard A-02 from quarter 1 Performance Measurement Assessment reports and include the standard in the PMA starting in quarter 2. The motion passed.**
- Compliance Committee Chair J. Rader (NE) reminded members about the PMA toolkit on the Commission’s website.

Finance Committee

- Finance Committee Vice Chair C. Copeland (TN) shared the Finance committee’s recommendation to discontinue the first-time attendee’s luncheon and integrate content into breakfast, welcome reception, or virtual event.
- Training Committee Chair R. Gallardo (UT) expressed concerns about canceling the luncheon for 2026, as the Committee already made plans.
- **F. Dauway (SC) made a motion to discontinue the first-time attendee’s luncheon and integrate content into a breakfast, welcome reception, or virtual event, beginning with the 2026 Annual Business Meeting. North Carolina and Utah opposed. Missouri abstained. The motion passed.**

Information Technology Committee

- Technology Committee Chair K. Torres (IA) reported that the Technology Committee discussed rule-related enhancements, UNITY enhancements, UNITY onboarding courses, training and education strategies, *Tuesday Tech Tip* videos, UNITY privacy policy, home evaluation recommendations, and UNITY spring cleaning.

Racial Diversity, Equity and Inclusion (RDEI) Committee

- RDEI Committee Vice Chair B. Montelongo (CO) shared that the committee were preparing a land acknowledgement for the 2026 ABM and working on preparations with the Training Committee for the home evaluations training session. The committee also discussed the development of a human trafficking resource.
- She shared that the next *ICJ Conversations in Film* showing was scheduled for Friday, May 29, 2026, at 12:00 p.m. EDT.

- RDEI Committee Vice Chair B. Montelongo (CO) stated that the Home Evaluation Resource Review Subcommittee approved edits to the *Best Practice: Home Evaluations*.

Rules Committee

- Rules Committee Chair J. Hawkins (MO) reported that the committee considered subcommittee recommendations on extending the rules cycle and adopted a rule amendment proposal for the 2027 Rules Cycle.
- The Committee also reviewed best interest issues, approved recommendations for home evaluation resources, and formed a Subcommittee on Requisitions.

Training Committee

- Training Committee Chair R. Gallardo (UT) presented the proposed agenda for the 2026 ABM, themed “In Partnership: Advancing Outcomes Together.”
- Training Committee Chair R. Gallardo (UT) announced that the Training Committee selected Gaelin Elmore as the keynote speaker for the 2026 ABM.
- **N. Belli (OR) made a motion to approve the 2026 Annual Business Meeting agenda, as amended. The motion passed.**
- Training Committee Chair R. Gallardo (UT) reported that the Training Committee reviewed *ICJ Non-Delinquent Returns Family Guide* developed by Vermont on behalf of the East Region.

Midwest Region

- Midwest Region Representative J. Rader (NE) shared that the region conducted an Airline Refusal of Youth Boarding survey and discussed ABM registration and nomination updates.

Work Group on Returning Non-Delinquent Youth

- Work Group Chair R. Curtis (ME) reported that the group rescheduled meetings from May 11 to June 23, with plans to introduce the Impact Feasibility Mapping Tool and aim to have draft recommendations for the Executive Committee by July.

Legal Counsel

- Legal Counsel T. Travis announced that the default dues with the U.S. Virgin Islands was resolved, and he has sent a letter indicating the sanctions were lifted.
- Legal Counsel T. Travis advised that he has drafted a summary of the issues raised in a previous appellate case, in which the Commission submitted an *amicus curae* brief and agreed to review concerns related to [Rule 7-103, Charges Pending in Holding/Receiving State](#). The summary was to be presented to the Rules Committee soon to support their review of related issues.

Unfinished Business

Next Steps in Strategic Planning Process

- Chair H. Wykes (AZ) shared the mission and vision statements created by the Executive Committee at the Spring Strategic Planning Sessions.
 - Mission: The Executive Committee serves the Commission by providing leadership, guidance, and oversight to ensure the consistent administration of the compact while promoting a spirit of collaboration and respect.

- Vision: Inspire every Commission member to provide youth with pathways to success.
- **S. Horton (NC) made a motion to adopt the Executive Committee mission and vision statements. The motion passed.**
- Chair H. Wykes (AZ) stated that the discussion would be postponed until the next Executive Committee Meeting.

2026 Annual Business Meeting Executive Committee Planning

- Chair H. Wykes (AZ) stated that further discussion of strategic planning would be postponed until the next Executive Committee Meeting.

New Business

Annual Cost of Living Adjustment to Compensation Structure (*Closed Session*)

- Legal Counsel T. Travis stated that, in accordance with Article III(J) of the Interstate Compact for Juveniles, he certified that the Executive Committee was authorized to close the meeting to the public to address matters related solely to the Commission's internal personnel practices and procedures.
- **J. Rader (NE) made a motion to move into closed session. The motion passed.**
- Executive Committee members and Director Underwood remained in the meeting. All others left the meeting.
- The Executive Committee reviewed the *Consumer Price Index - January 2026* issued by the U.S. Department of Labor, Bureau of Labor Statistics, which reflected a 2.4% increase in the "all items index" over the previous 12 months. Committee members discussed previous adjustments, budget implications, and the importance of maintaining a competitive compensation structure.
- **S. Horton (NC) made a motion to approve a 2.4% cost of living adjustment to the ICJ Compensation Structure. The motion passed.**
- **K. Torres (IA) made a motion to end closed session and resume the Executive Committee meeting. The motion passed by unanimous consent.**

Other new business

- S. Horton (NC) advised that his role as deputy compact administrator would end on May 29. However, he would continue to serve as North Carolina's ICJ Commissioner until the 2026 ABM.

Next Steps

- The next Executive Committee meeting was scheduled for Thursday, June 25, 2026, at 12:00 p.m. EDT.

Adjourn

Chair Wykes adjourned the meeting by unanimous consent without objection at 1:35 p.m. EDT.